



**JAMES J. DONELON
COMMISSIONER OF INSURANCE
STATE OF LOUISIANA**

Stewart Guerin
Chief Examiner
P.O. Box 94214
Baton Rouge, Louisiana 70804-9214
Phone (225) 219-3929
Fax (225) 342-9203

***2012 FINANCIAL FILING INSTRUCTIONS
FOR
ALIEN SURPLUS LINES INSURERS***

The following filings are required by law to be filed with this Department to continue your approval to transact business in the State of Louisiana. The filing date is the postmark date. If the due date falls on a weekend or holiday, the deadline is extended to the next business day.

1. Annual statement as of December 31, 2011 filed on the NAIC annual statement blank or the Standard IID Financial Reporting Format on or before July 31, 2012. These forms must be presented on a non-consolidated basis; all monetary amounts must be in United States dollars; all notes must be in English.

The following forms must be included with the Standard IID Financial Reporting Format due on July 31, 2012:

- a. Latest audited financial statement, certified auditor's report and management letter.
- b. Complete certified copy of the latest official financial statement that is required by your domiciliary regulator, if different from (a) above.
- c. Statement of total premiums by line of business written in the State of Louisiana
- d. Evidence that the amount of net premiums written does not exceed four times the insurer's capital and surplus as required by LRS 22:436(B)(1)(c), formerly LRS 22:1262.1(B)(1)(c).

ANY FILINGS SUBMITTED AFTER THE DUE DATE IS CONSIDERED LATE AND SUBJECT TO A FINE AND/OR REGULATORY ACTION.

ALL FORMS MUST BE MAILED TO THE FOLLOWING ADDRESS:

**LOUISIANA DEPARTMENT OF INSURANCE
ADMINISTRATIVE SERVICES
P.O. BOX 94214
BATON ROUGE, LA 70804**

Please direct any questions to Stewart Guerin at (225) 219-3929, sguerin@ldi.la.gov.

Please be advised that pursuant to Acts 2008, No. 415, Title 22 was amended and reenacted to redesignate the current provisions of Title 22 into a new format and number scheme without changing the substance of the provisions. A Concordance Table is available upon request indicating the statutory reference changes.
